

# VDOT Guidance on Permitting Out-of-State Construction Inspectors

(effective August 2022)

## **Notice:**

The Virginia Department of Transportation (VDOT) will consider permitting highway construction inspectors with relevant out-of-state experience to work on VDOT projects on a case-by-case basis. The benefit to the agency and the construction industry is that it may allow flexibility to use out-of-state workers to meet increasing project demands. Please review the frequently asked questions below for guidance.

## **What are the minimum requirements for an out-of-state highway construction inspector?**

Construction Inspector requirements are outlined in the CEI Contract Request for Proposals. It is expected that out-of-state inspectors would have commensurate experience and comparable certifications for the working classification and project being assigned.

## **How long will the out-of-state highway construction inspector be allowed to work on VDOT projects?**

As the necessary knowledge, skills, and abilities between individuals and needs of the projects vary, an appropriate transition period will need to be individually developed. This transition plan shall be developed by the requesting Consultant Inspection Coordinator (CIC) and provided to the District Construction Engineer (DCE) for concurrence prior to utilization of an out-of-state construction inspector. The plan should take into account the learning of specific systems, forms, and processes used by the Department as well as the availability of material certification courses. It is expected that sufficient proficiency is obtained within the first six months for the out-of-state inspector to function in the respective classification with little supervision by Department personnel.

## **Who will manage and track the out-of-state highway construction inspectors?**

The CIC will be responsible for training and monitoring of the agreed upon transition plan. Upon completion of the transition period, the CIC shall meet with the DCE to discuss if any further development is needed.

## **Is a certain level of experience required?**

See response for “*What are the minimum requirements for an out-of-state highway construction inspector?*”

## **How will contract rates be determined?**

Contract rates for out-of-state inspectors will be based on the negotiated rates in the respective CEI contract between the Department and the requesting Consultant firm.

**Will the out-of-state inspector be permitted to conduct testing?**

Non-certified individuals shall not complete testing that will be used for materials acceptance, item payment, or dispute resolution. The CIC and ACE should make arrangements to have all required testing be performed by a certified individual.

**For additional information, please contact your local District Construction Engineer.**